

## **Charlottesville Community Scholarship Program**

The Charlottesville Community Scholarship Program (CCSP) was established to assist City of Charlottesville employees and residents who would like to further their education but who do not have the means to do so. Scholarships are awarded to low- and moderate-income candidates who have attended Charlottesville public schools or are employed by the City and are in need of financial assistance to attend an accredited two- or four-year college or technical school. To be eligible for a scholarship grant, a candidate must meet the following criteria:

1. Be a resident or employee of the City of Charlottesville, Virginia
2. Be a graduating senior or graduate of Charlottesville High School, Jackson P. Burley, or Lane High School; or have obtained a GED; or have completed an Individual Student Alternative Plan at CATEC (see note below)
3. Meet low- to moderate-income guidelines as specified on the CCSP website:  
[www.cvillesscholarship.com](http://www.cvillesscholarship.com)
4. Complete the scholarship application
5. Be a citizen of the United States or hold a permanent resident visa

Note: Employees of the City of Charlottesville, including the Charlottesville City Public Schools, need not reside in Charlottesville or have met the requirements in No. 2 above. Tuition-paying students at Charlottesville High School are not eligible for this scholarship.

In addition, before scholarship funds can be disbursed, the candidate must provide the following letters:

1. An acceptance letter from an accredited two- or four-year college or technical school
2. A financial aid award letter from the school, detailing the amount of aid the applicant will receive

## **Selection**

Applications for a Charlottesville Community Scholarship and supporting documents are accepted twice a year. High school seniors and adults may apply by **March 1** for the following fall semester. Adults over 25 may also apply by **October 1** for the following spring semester. Applications must be postmarked by those dates. In evaluating applications, the Selection Committee will consider past academic performance, employment history, life experiences, and any special circumstances noted in the application or references. In determining financial eligibility and the amount of the award, the committee will consider annual income and assets, as well as other resources available to the student and/or to the person claiming the student as a dependent; the tuition and expenses associated with attendance; and the total financial aid package offered by the applicant's college or technical school or employer.

## **Scholarship Conditions**

Distribution of awards is contingent on proof of enrollment. Recipients are expected to maintain satisfactory academic progress and report to the CCSP Board of Directors as requested. Students may use the scholarship to attend colleges and technical schools outside the Charlottesville area, but they must continue to hold such ties to the city as to make it their permanent residence or place of employment.

Send completed application to

Charlottesville Community Scholarship Program

P.O. Box 1221

Charlottesville VA 22902

